



The Baroda City Co-Operative Bank Ltd.

Head Office : Sanstha - Vasahat, Raopura, Vadodara - 390 001.

Branch : _____

From : _____

Date : _____

Tel. No. (R) _____ (M) _____

Email _____

To,
The Manager,
The Baroda City Co-Operative Bank Ltd.
Branch : _____
Baroda.

REF. : ACCOUNT TYPE _____ **CUSTOMER ID :** _____

A/C. No. : _____

Respected Sir,

I/We have Account with your branch in the name of

(1) _____

(2) _____ (3) _____

& we hereby request you that pl. issue / change as per details below.

(1) Change my Address My new address is _____

[Engl. : Address Proof] (Self attested) Address Proof Copy

(2) Please issue New Cheque Book containing 15 / 30 / 45 / 60 / 75 / 90 bearer Cheque Forms.

(3) Pl. change my / our Account from minor to major. **[Encl. Passport size photo + (Self attested) Copy of Address Proof + Copy of ID + Specimen Card (i.e. PAN Card, AADHAAR Card)]**

(4) Add Name _____

[Encl. Passport size photo + (Self attested) Copy of Add. Proof + Copy of ID + Specimen Card]

(5) Delete Name of _____

reason for deletion _____

[Encl. If reason is Death then Copy of Death Certificate, Affidavit]

(6) Stop Payment Cheque No. _____ To Cheque No. _____ Dt.: _____

in favour of _____ For ₹ _____

(7) Please issue Duplicate Passbook

(8) Add / Delete / Change Nominee Name : _____

[Encl. Photograph + (Self attested) Copy of ID proof + Residential Proof]

(9) Please closed my / our Account & enclosed herewith unused Cheque No. _____ to _____

(10) Please Refund My DEAF Fund Amount & Credit in My Account, Credit A/c. No. _____

(11) Others :

Thanking You,

Yours Faithfully